



Munis Financials

*Major Enhancements
Munis 2021.4*

January 2022

TABLE OF CONTENTS

Munis Financials	3
Accounts Payable	3
Invoice Entry	3
Invoice Entry	4
Purchasing	4
Requisitions	4
System Administration/Roles	6
Roles	6

Munis Financials

This document provides an overview of the major Financials enhancements for Munis® 2021.4. For each major enhancement, the document provides the Jira number, a brief purpose statement, and the estimated PACE training time. It also indicates whether the enhancement is based on a client suggestion. PACE is the Tyler Planned Annual Continuing Education (PACE) program that supports your organization with ongoing education designed to provide your staff with up-to-date training on new features and functions. For more information on PACE for Munis, contact your account representative. When reviewing PACE details, please keep in mind that sessions are scheduled in four-hour increments.

For Munis 2021.4, there are no significant enhancements for General Ledger. See the 2021.4 release notes on [Tyler Deploy](#) for descriptions of the general enhancements that were completed for the module.

Accounts Payable

Invoice Entry

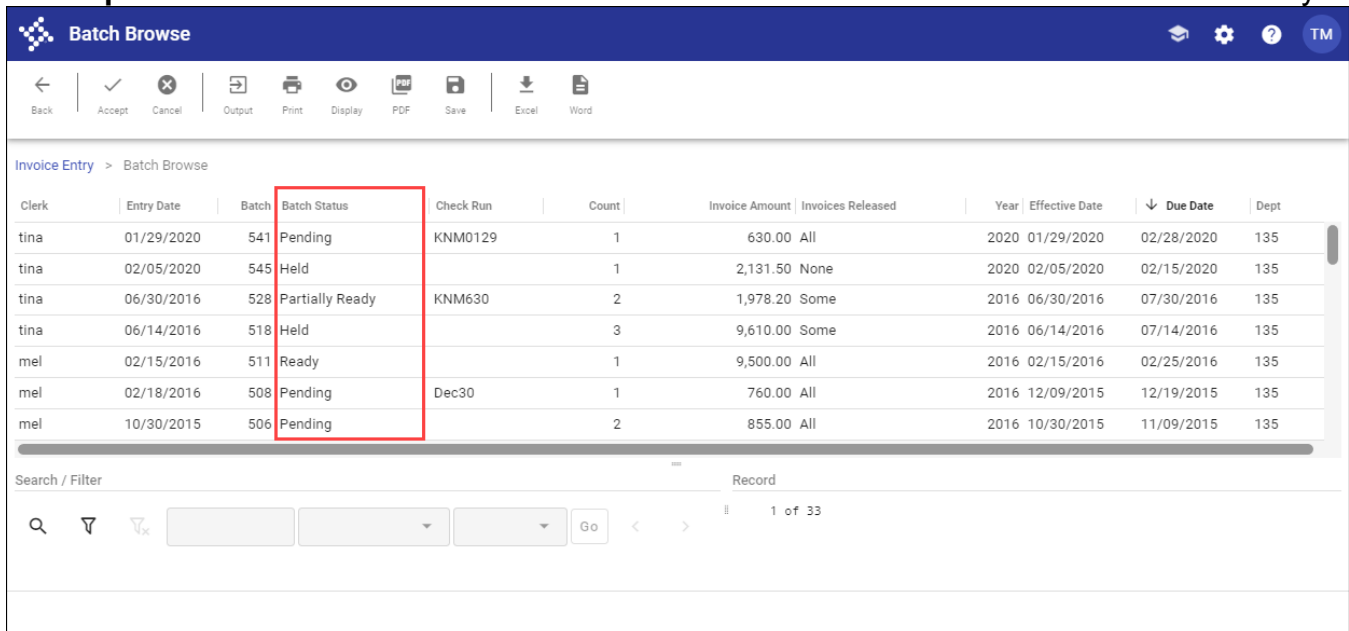
Jira Number: MUN-421745

Purpose: To indicate the status of the batch on the browse screen for invoice batches.

Client Suggestion: Yes

Estimated PACE Training Time: Less than ½ day

Description: The Batch Status column is added to the Batch Browse screen in Invoice Entry.



Clerk	Entry Date	Batch	Batch Status	Check Run	Count	Invoice Amount	Invoices Released	Year	Effective Date	Due Date	Dept
tina	01/29/2020	541	Pending	KNM0129	1	630.00	All	2020	01/29/2020	02/28/2020	135
tina	02/05/2020	545	Held		1	2,131.50	None	2020	02/05/2020	02/15/2020	135
tina	06/30/2016	528	Partially Ready	KNM630	2	1,978.20	Some	2016	06/30/2016	07/30/2016	135
tina	06/14/2016	518	Held		3	9,610.00	Some	2016	06/14/2016	07/14/2016	135
mel	02/15/2016	511	Ready		1	9,500.00	All	2016	02/15/2016	02/25/2016	135
mel	02/18/2016	508	Pending	Dec30	1	760.00	All	2016	12/09/2015	12/19/2015	135
mel	10/30/2015	506	Pending		2	855.00	All	2016	10/30/2015	11/09/2015	135

This column indicates the current status of the batch:

- Ready: All invoices in the batch are ready to be output/posted.
- Not Ready: No invoices in the batch are ready to be output/posted.
- Partially Ready: Some invoices in the batch are ready to be output/posted.
- Held: All invoices in the batch have a Hold status.

- Rejected: All invoices in the batch have a Rejected status.
- Pending: All invoices in the batch have a Pending status (whether pending approval, pending three-way match, or pending discrepancy).

Invoice Entry

Jira Number: MUN-424676

Purpose: To provide the purchase order description on the browse screen for invoices.

Client Suggestion: Yes

Estimated PACE Training Time: Less than ½ day

Description: To make it easier to select the purchase order associated with an invoice, the Description field is added to the PO Browse screen in Invoice Entry. The PO Browse screen is accessible by clicking the field help for the PO field on the invoice header screen.

The screenshot displays two overlapping application windows. The background window is titled 'Invoice Entry' and contains a form with the following fields: Year (set to 2022), PO (with a red box and three dots), Contract (with three dots), Vendor (set to 0), and Address (with three dots). A red arrow points from the PO field to the foreground window. The foreground window is titled 'PO Browse' and displays a table with the following data:

PO	Year	Vendor	Vendor Name	Open Amount	Description
20110098	2022	1000	ABC SUPPLY COMPANY	999.50	OFFICE SUPPLIES
20110099	2022	1000	ABC SUPPLY COMPANY	1,419.30	BLEACH
20110061	2021	1182	AMAZON	99.00	HAND SOAP DISPENSERS
20110062	2021	1013	STAPLES	5,000.00	OFFICE SUPPLIES

Below the table is a search and filter section with a search icon, a filter icon, a 'Go' button, and a record count of '1 of 167'. The 'Description' column header in the table is highlighted with a red box.

Purchasing

Requisitions

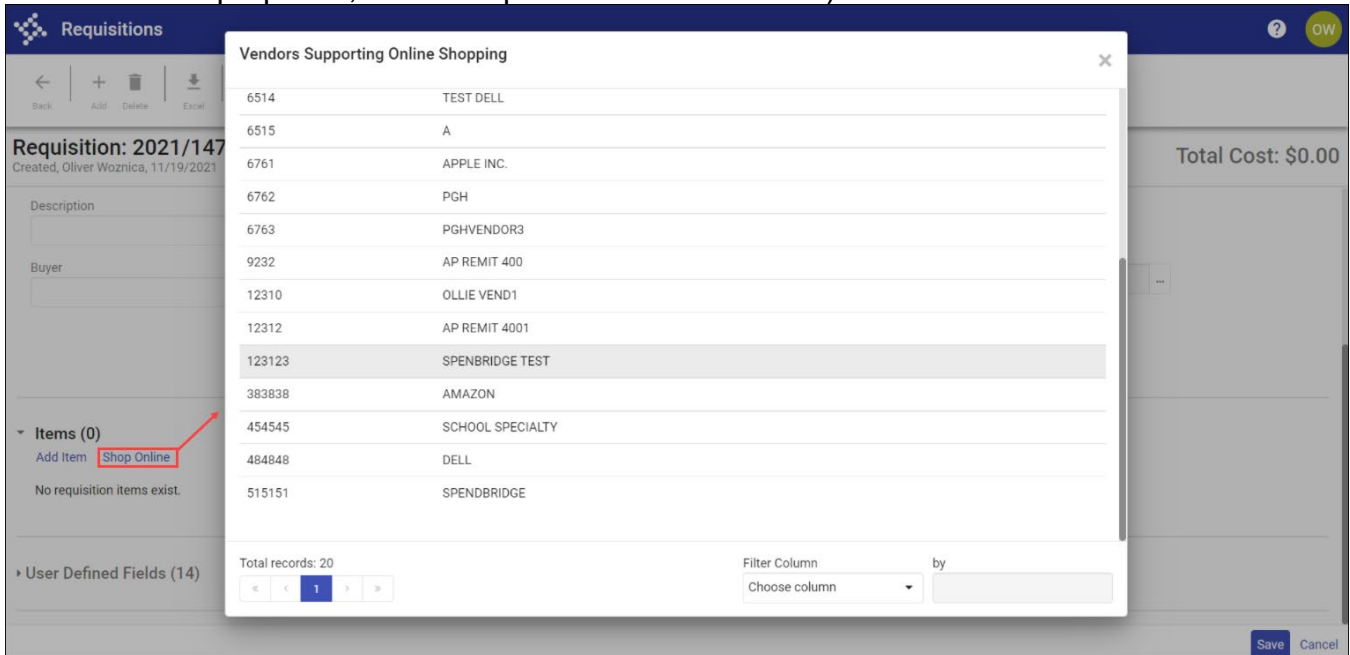
Jira Number: MUN-424794

Purpose: To add the ability to create requisitions with multiple vendors from commerce XML (cXML) purchasing requests from a third-party eProcurement system.

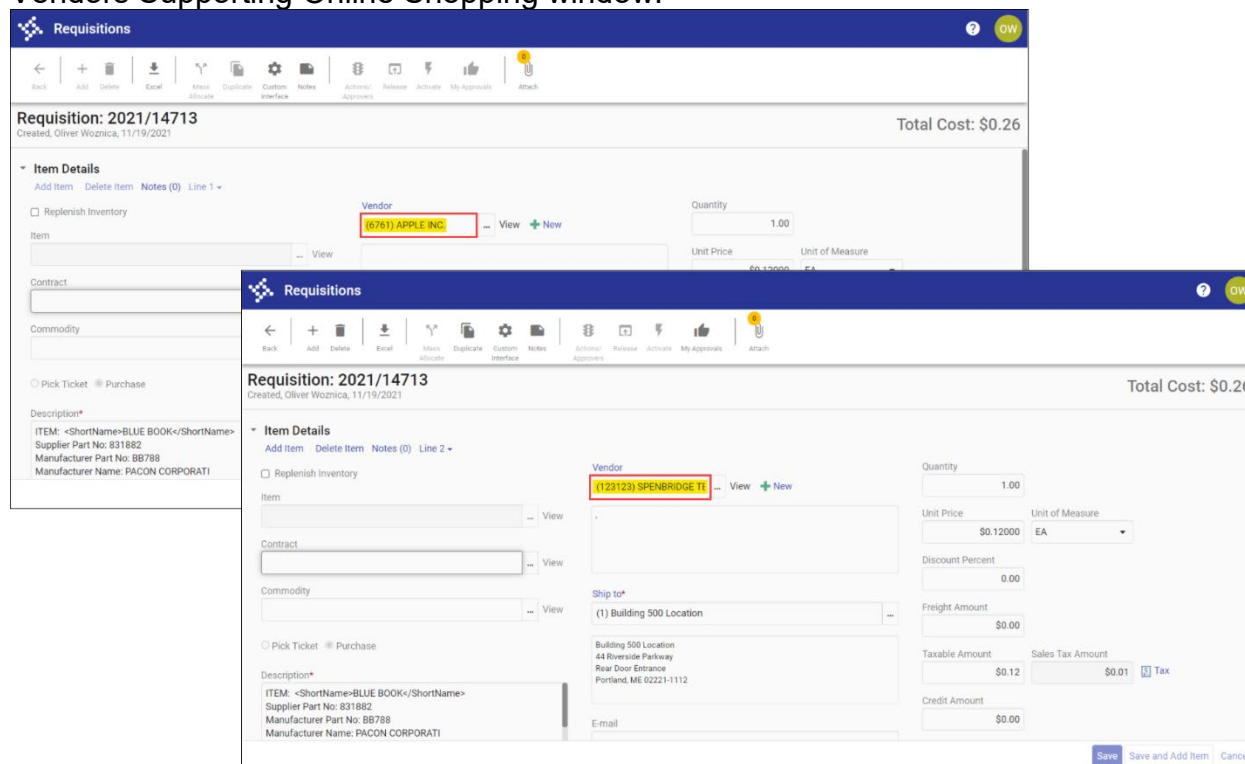
Estimated PACE Training Time: Less than ½ day

Description: If your organization uses a third-party eProcurement system such as SpendBridge®, the Requisitions program allows you to shop online with that system and then create purchasing and accounts payable records for individual vendors in Munis. For example, if you shop online and create a single requisition with a line item from Vendor A, a second line item from Vendor B, and a third line item from Vendor C, Munis creates three separate purchase orders. The vendor must exist in Munis with a matching Supplier ID specified on the cXML file.

When creating a requisition, clicking Shop Online and then choosing your organization's established third-party vendor (such as SpendBridge) allows you to shop in that system. (For demonstration purposes, this example uses a test vendor.)



After you finish shopping in the external system and return to the Munis Requisitions program, if the Supplier ID in the cXML file for the vendor from the external system matches an existing Munis vendor, each line item uses that unique vendor. However, if the vendor does not match an existing Munis vendor, the line item uses the vendor you originally selected from the Vendors Supporting Online Shopping window.



Note that you must still add allocations to each line item. When you release and convert the requisition, Munis creates a purchase order for each vendor.

System Administration/Roles

Roles

There are no permission or role changes in the Munis Roles programs for Munis Financials.