

DIVISION OF REVENUE AND TAXATION
COMMONWEALTH GOVERNMENT OF THE NORTHERN MARIANA ISLANDS

ATTACH TO FORM OS-3705

**THIS IS A MACHINE READABLE FORM
PLEASE TYPE OR PRINT IN INK IN CAPITAL LETTERS**

1. Employer's Name			2. Taxpayer Identification Number (TIN)			(Read instructions on the back of this form)			
			<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div>						
3. First Name	MI	Last Name	4. Social Security Number	5. W-4 MS Allow	6. Gross Wages	7. Chapter 7 Computed	8. Chapter 7 Withheld	9. Chapter 2 Withheld	

INSTRUCTIONS FOR OS-3705A

Use this form to provide employee details as shown at the front. This form must be attached to the Quarterly Form OS-3705.

Box 5 requires W-4 data of the employee. "MS" indicates the employee's marital status on the W-4. "Allow" indicates the number of allowance the employee is claiming on the W-4.

Box 6 is the employee's gross wages for the quarter.

Box 7 is the computed Chapter 7 tax for the quarter (before the chapter 2 non-refundable).

Box 8 is the Chapter 7 tax withheld for the quarter (after the non-refundable credit).

Box 9 is the Chapter 2 tax withheld for the quarter.

Example:

Employee A claims single with 0 withholding allowance on his Form W-4. His gross wages on a monthly basis is 1,600 or 4,800 for the quarter. The following is the computation of his taxes:

Computation (monthly):	Chapter 7 computed:	140.00	[Box 7]
	Chapter 2 withheld:	80.00	[Box 9]
	Chapter 7 withheld:	60.00	(140.00 - 80.00) [Box 8]

Amount to report for the quarter for employee A:

Box 5 - W-4		Box 6	Box 7	Box 8	Box 9
MS	Allow	Gross Wages	Chapter 7 Computed	Chapter 7 Withheld	Chapter 2 Withheld
S	0	\$4,800.00	\$420.00	\$180.00	\$240.00